



THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES

DD – 36, Sector – 1, Salt Lake, Kolkata 700 064

2321- 3461, 2334-6602,/ ☎ Fax: 2358- 0100

Memo No : COE/UHS/353 /2025

Date : 28.02.2025

From : Controller of Examinations
The West Bengal University of Health Sciences

To

The Principal/Director,

1. International Institute of Hospital Management Allied Health Sciences, Kalyani
2. College of Paramedical & Allied Health Sciences, Kalyani
3. P G Institute of Medical Sciences, Chandrokonan Town
4. Kshudiram Bose Institute of Health Education and Research
5. KPC Medical College & Hospital

Sub : Schedule of Bachelor of Hospital Administration (BHA) 3rd Semester March, 2025 Examination.(Admission Year-2022 & 2023)

Sir/Madam,

I am sending herewith Schedule of Bachelor of Hospital Administration (BHA) 3rd Semester March, 2025 Examination (Admission Year-2022 & 2023) for wide circulation among all concerned.

“Consolidated Standard Operating Procedure for Conduct of University Examinations” notified vide Memo no. COE/UHS/720/2020 dated 30.07.2020 including ‘SOP for Conduct of University Examinations in view of COVID-19’ at Annexure –IV thereto read with Memo no. COE/UHS/928(A)/2020 dated 14.09.2020 (copies available in the website of the University under ‘Examination- Standing Instruction/Order’ relating to Examination) and **other COVID-19 Protocols, Govt. restrictions** should strictly be followed.

Your active co operation in this respect is earnestly solicited.

Yours faithfully,

Encl: 1. Schedule of Examination

Faiswad
28.2.25

Controller of Examinations
The West Bengal University of Health Sciences

Memo No : COE/UHS/ 353 /2025

Date : 28.02.2025

Copy forwarded for favour of information and necessary action to:

- (1) The Dean, Faculty of Modern Medicine, WBUHS
 - (2) The Registrar, WBUHS
 - (3) The Finance Officer, WBUHS
 - (4) The Dy. Controller of Examinations, WBUHS
 - (5) The OSD, PDEA, WBUHS
 - (6) The Asst. Controller of Examinations, WBUHS
 - (7) P.A. to the Vice Chancellor, WBUHS
 - (8) Office Copy
 - (9) Guard File
- Along with a copy of the Schedule of Examination -

Faiswad
28.2.25

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Schedule of Bachelor of Hospital Administration (BHA) 3rd Semester March, 2025 Examination. (Admission Year-2022 & 2023)

Theoretical :

Date of Examination	Subject	Venue	Time
17.03.2025	Support Utility and Clinical Services II	Respective Colleges	From 2:00 pm - 5.00 p.m.
19.03.2025	Fundamentals of Research Methods		
21.03.2025	Public Health and Epidemiology -I		
24.03.2025	Medical Record Management		
26.03.2025	Medical Terminology II		

Pre-exam activity:

Sl. No.	Activity	Date	
		From	To
1	Verification of statistical data of students, addition of students and capture of attendance percentage	04.03.2025, 11:00 am	06.03.2025, 5:00pm
2	Online enrolment of students for the examination	07.03.2025, 11:00 am	10.03.2025, 11:59pm
3	Admit card downloading by the students	12.03.2025, 03:00 pm onwards	
4	Downloading of Attendance Sheet and Practical Tabulation Sheets by the College / Examination centres	12.03.2025, 03:00 pm onwards	
5	QPDS training for the institutions	12.03.2025 & 13.03.2025	
6	Submission of signed hard copy of Internal Assessment tabulation sheets and attendance report	11.03.2025	

Yours faithfully,

Faiswal
28.2.25

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