



THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES

DD – 36, Sector – 1, Salt Lake, Kolkata 700 064

2321- 3461, 2334-6602,/ ☎ Fax: 2358- 0100

Memo No : COE/UHS/ 0273/2024

Date : 01.03.2024

From : Controller of Examinations
The West Bengal University of Health Sciences

To

The Principal/Director,

1. International Institute of Hospital Management Allied Health Sciences, Kalyani
2. College of Paramedical & Allied Health Sciences, Kalyani
3. P G Institute of Medical Sciences, Chandrokonan Town

**Sub : Schedule of Bachelor of Hospital Administration (BHA) 3rd Semester (Revised Syllabus)
March-April, 2024 Examination.**

Sir/Madam,

I am sending herewith Schedule of Bachelor of Hospital Administration (BHA) 3rd Semester (Revised Syllabus) March-April, 2024 Examination for wide circulation among all concerned.

“Consolidated Standard Operating Procedure for Conduct of University Examinations” notified vide Memo no. COE/UHS/720/2020 dated 30.07.2020 including ‘SOP for Conduct of University Examinations in view of COVID-19’ at Annexure –IV thereto read with Memo no. COE/UHS/928(A)/2020 dated 14.09.2020 (copies available in the website of the University under ‘Examination- Standing Instruction/Order’ relating to Examination) and **other COVID-19 Protocols, Govt. restrictions** should strictly be followed.

Your active co operation in this respect is earnestly solicited.

Yours faithfully,

Pisoon
1.3.24

Controller of Examinations
The West Bengal University of Health Sciences

Encl: 1. Schedule of Examination

Memo No : COE/UHS/ 0273 /2024

Date : 01.03.2024

Copy forwarded for favour of information and necessary action to:

- (1) The Dean, Faculty of Modern Medicine, WBUHS
- (2) The Registrar, WBUHS
- (3) The Finance Officer, WBUHS
- (4) The Dy. Controller of Examinations, WBUHS
- (5) The OSD, PDEA, WBUHS
- (6) The Asst. Controller of Examinations, WBUHS
- (7) P.A. to the Vice Chancellor, WBUHS
- (8) Office Copy
- (9) Guard File

-Along with a copy of the Schedule of Examination

Pisoon
1.3.24

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Schedule of Bachelor of Hospital Administration (BHA) 3rd Semester (Revised Syllabus) March-April, 2024 Examination.

Theoretical :

Date of Examination	Subject	Venue	Time
19.03.2024	Fundamentals of Research Methods	Respective Colleges	From 10.00 am to 1.00 p.m.
21.03.2024	Medical Record Management		
23.03.2024	Medical Terminology II		
28.03.2024	Public Health and Epidemiology		
01.04.2024	Support Utility and Clinical Services II		

Practical :

Date of Examination	Venue	Time
03.04.2024 – 09.04.2024	Respective Colleges	From 10.00.a.m. onwards, but no candidate should be allowed to enter the examination centre/hall after half an hour from the start of the examination

Pre-exam activity:

Sl. No.	Activity	Date	
		From	To
1	Verification of statistical data of students, addition of students and capture of attendance percentage	06.03.2024, 11:00 am	07.03.2024, 5:00pm
2	Online enrolment of students for the examination	09.03.2024, 11:00 am	13.03.2024, 11:59pm
3	Admit card downloading by the students	16.03.2024, 03:00 pm onwards	
4	Downloading of Attendance Sheet and Practical Tabulation Sheets by the College / Examination centres	16.03.2024, 03:00 pm onwards	
5	QPDS training for the institutions	14.03.2024 & 15.03.2024	
6	Submission of signed hard copy of Internal Assessment tabulation sheets and attendance report	13.03.2024	

Priswas
1-3-24

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