



**THE WEST ENGAL UNIVERSITY OF HEALTH SCIENCES**  
**DD – 36, Sector – 1, Salt Lake, Kolkata 700 064**

☎: 2321- 3461, 2334-6602, /Ext. 224 & 225

☎Fax: 2358- 0100

Memo No : COE/UHS/049 /2024

Date : 15.01.2024

From: Controller of Examinations  
The West Bengal University of Health Sciences

To  
The Director  
Institute of Psychiatry  
Kolkata – 700 025

**Sub: Schedule of M. Phil in Psychiatric Social Work Part-I January-February, 2024 Examination.**

Sir/Madam,

I am sending herewith the Schedule of M. Phil in Psychiatric Social Work Part-I January-February, 2024 Examination for wide circulation among all concerned.

“Consolidated Standard Operating Procedure for Conduct of University Examinations” notified vide Memo no. COE/UHS/720/2020 dated 30.07.2020 including ‘SOP for Conduct of University Examinations in view of COVID-19’ at Annexure –IV thereto read with Memo no. COE/UHS/928(A)/2020 dated 14.09.2020 (copies available in the website of the University under ‘Examination- Standing Instruction/Order’ relating to Examination) and **other COVID-19 Protocols, Govt. restrictions** should strictly be followed.

Your active co operation in this respect is earnestly solicited.

Yours faithfully,

Encl: Schedule of Examination

*Asiswar*  
15.1.24

Controller of Examinations  
The West Bengal University of Health Sciences

Memo No : COE/UHS/049/2024

Date : 15.01.2024

Copy forwarded for favour of information and necessary action to :

- (1) The Dean, Faculty of Modern Medicine, WBUHS
- (2) The Registrar, WBUHS
- (3) The Finance Officer, WBUHS
- (4) The Dy. Controller of Examinations, WBUHS
- (5) The OSD PDEA, WBUHS
- (6) The Asstt. Controller of Examinations, WBUHS
- (7) P.A. to the Vice Chancellor, WBUHS
- (8) Guard File
- (9) Office Copy – Along with a copy of Schedule of Examination

*Asiswar*  
15.1.24

Controller of Examinations  
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## Schedule of M. Phil in Psychiatric Social Work Part-I January-February, 2024 Examination.

### Theoretical

Date	Subject	Venue	Time
31.01.2024	Psychiatric Social Work	Institute of Psychiatry, 7, D.L. Khan Road, Kolkata – 700 025	11:00am – 2:00pm
02.02.2024	Psycho-social perspectives on mental health		
05.02.2024	Social Work Research		

### Practical:

07.02.2024	Clinical Examination and Viva-voce	Institute of Psychiatry, 7, D.L. Khan Road, Kolkata – 700 025	From 10.00 a.m. onwards, but no candidates should be allowed to enter the examination center after half an hour from the commencement of the examination
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### Pre-exam activity:

Sl. No.	Activity	Date	
		From	To
1	Verification of statistical data of students, addition of students and capture of attendance percentage	18.01.2024, 11:00 am	20.01.2024, 5:00pm
2	Online enrolment of students for the examination	21.01.2024, 11:00 am	24.01.2024, 11:59pm
3	Admit card downloading by the students	29.01.2024, 03:00 pm onwards	
4	Downloading of Attendance Sheet and Practical Tabulation Sheets by the College / Examination centres	29.01.2024, 03:00 pm onwards	
5	QPDS training for the institutions	24.01.2024 & 25.01.2024	
6	Submission of signed hard copy of Internal Assessment tabulation sheets and attendance report	25.01.2024	

Yours faithfully,

*Aiswad*  
15.1.24

Controller of Examinations  
The West Bengal University of Health Sciences