



**THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES**

**DD – 36, Sector – 1, Salt Lake, Kolkata 700 064**

2321- 3461, 2334-6602,/ ☎ Fax: 2358- 0100

Memo No : COE/UHS/ 53 /2023

Date : 13.01.2023

From : Controller of Examinations

The West Bengal University of Health Sciences

To

The Principal/Director,

1. International Institute of Hospital Management Allied Health Sciences, Kalyani
2. College of Paramedical & Allied Health Sciences, Kalyani

**Sub : Schedule of Bachelor of Hospital Administration (BHA) 3<sup>rd</sup> Semester  
January/February, 2023 Examination.**

**Sir/Madam,**

I am sending herewith Schedule of Bachelor of Hospital Administration (BHA) 3<sup>rd</sup> Semester January-February, 2023 Examination for wide circulation among all concerned.

“Consolidated Standard Operating Procedure for Conduct of University Examinations” notified vide Memo no. COE/UHS/720/2020 dated 30.07.2020 including ‘SOP for Conduct of University Examinations in view of COVID-19’ at Annexure –IV thereto read with Memo no. COE/UHS/928(A)/2020 dated 14.09.2020 (copies available in the website of the University under ‘Examination- Standing Instruction/Order’ relating to Examination) and **other COVID-19 Protocols, Govt. restrictions** should strictly be followed.

Your active co operation in this respect is earnestly solicited.

Yours faithfully,

Encl: 1. Schedule of Examination

*Asiswar*  
13.1.23

Controller of Examinations  
The West Bengal University of Health Sciences

Memo No : COE/UHS/ 53 /2023

Date : 13.01.2023

Copy forwarded for favour of information and necessary action to:

- (1) The Dean, Faculty of Modern Medicine, WBUHS
- (2) The Registrar, WBUHS
- (3) The Finance Officer, WBUHS
- (4) The Dy. Controller of Examinations, WBUHS
- (5) The OSD, PDEA, WBUHS
- (6) The Asst. Controller of Examinations, WBUHS
- (7) P.A. to the Vice Chancellor, WBUHS
- (8) Office Copy
- (9) Guard File

-Along with a copy of the Schedule of Examination

*Asiswar*  
13.1.23

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## Schedule of Bachelor of Hospital Administration (BHA) 3<sup>rd</sup> Semester January-February, 2023 Examination.

### Theoretical :

Date of Examination	Subject	Venue	Time
30.01.2023	Medical Terminology	Respective Colleges	From 11.00 am to 2.00 p.m.
01.02.2023	Health Information System & Software		
03.02.2023	Public Health & Epidemiological Interpretation		
06.02.2023	Medical Record Management		

### Practical :

Date of Examination	Venue	Time
07.02.2023 – 10.02.2023	Respective Colleges	From 10.00.a.m. onwards, but no candidate should be allowed to enter the examination centre/hall after half an hour from the start of the examination

### Pre-exam activity:

Sl. No.	Activity	Date	
		From	To
1	Verification of statistical data of students, addition of students and capture of attendance percentage	16.01.2023, 11:00 am	17.01.2023, 4:00pm
2	Online enrolment of students for the examination	18.01.2023, 2:00 pm	19.01.2023, 11:59pm
3	Admit card downloading by the students	24.01.2023, 03:00 pm onwards	
4	Downloading of Attendance Sheet and Practical Tabulation Sheets by the College / Examination centres	24.01.2023, 03:00 pm onwards	
5	QPDS training for the institutions	20.01.2023 & 21.01.2023	
6	Submission of signed hard copy of Internal Assessment tabulation sheets and attendance report	20.01.2023	

*Biswas*  
13.1.23

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