



THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES

DD – 36, SECTOR – I, SALT LAKE, KOLKATA 700 064

Website: www.wbuhs.ac.in EPABX:2321-3461 / 2334-6602, Fax: 2358-0100

Memo No. OG/WBUHS/2020-21/1524

Date: 04.03.2021

NOTIFICATION

It is hereby notified to all the Medical & Dental Teachers as well as non-teaching staffs working at College of Medicine & JNM Hospital, Kalyani, that henceforth the following **General Principles** may be followed for obtaining **No Objection Certificate** from the University:

- 1) Proper permission needs to be obtained from the Appointing Authority before applying or appearing in interview for recruitment in any post conducted by the West Bengal Health Recruitment Board/ any other Board/ Selecting Authority.
- 2) Concerned faculties/staff have to submit their application for the same, duly forwarded through the Head of the Institution and Head of the concerned Department (unless there are compelling grounds of public interest for withholding them) to the **Assistant Registrar, WBUHS**, in due time with acknowledgement under his/her direct supervision in order to initiate immediate processing of the application. **Also, any pending Litigation, Disciplinary proceedings, Sub judice matter has to be mentioned with a clear note with date/time.**
- 3) Applications may be forwarded with a clear understanding & information that if they are permitted to apply or to appear in interview for recruitment in such post by the Appointing Authority and they are finally selected for recruitment in such posts, they have to tender resignation from their existing post and subsequently they will be able to join in the new post provided their resignation is accepted by the appointing authority as per provision laid in the West Bengal University of Health Sciences Act, Statutes, Regulations & West Bengal Service Rules from time to time.
- 4) An Undertaking by the concerned faculty/staff to the effect that he/she has to resign from the parent department/office in the event of his/her selection and appointment to the post applied for, may be taken from him/her at the time of forwarding the application along with a statement that any **Disciplinary/Litigation/Sub judice matter** is pending or not against him/her. Application for appointment/employment elsewhere to any other post should not be considered / forwarded, if any **Disciplinary/Litigation/Sub judice matter** is pending against him/her.
- 5) Applications submitted otherwise than in response to advertisements or circulars inviting applications, should not be forwarded.
- 6) Permanent employees on their being selected for appointment in an autonomous body shall have to resign before they are permitted to join the new organization. In their case, no lien shall be retained.

This notification has approval of the Higher Authorities of the University.

Sd/-

Registrar

The West Bengal University of Health Sciences

Memo No. OG/WBUHS/2020-21/1524/1(3)

Date: 04.03.2021

Copy forwarded for information & necessary action to:

- 1) The Principal, College of Medicine & JNM Hospital, Kalyani, Nadia, Pin- 741235
- 2) The HODs of all the departments, College of Medicine & JNM Hospital, Kalyani, Nadia, Pin- 741235
- 3) The Medical Superintendent, College of Medicine & JNM Hospital, Kalyani, Nadia, Pin- 741235

Sd/-

Registrar

The West Bengal University of Health Sciences

Memo No. OG/WBUHS/2020-21/1524/1(9)

Date: 04.03.2021

Copy forwarded for information to:

- 1) The Special Secretary (MERT), Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Salt Lake, Sector- V, Kolkata- 700091
- 2) The Director of Medical Education, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Salt Lake, Sector- V, Kolkata- 700091
- 3) The Director of Health Services, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Salt Lake, Sector- V, Kolkata- 700091
- 4) The Finance Officer, WBUHS, Kolkata
- 5) The OSD (Reg. Sec.), WBUHS, Kolkata
- 6) The Assistant Registrar, WBUHS, Kolkata
- 7) P.A. to the Hon'ble Vice Chancellor, WBUHS, Kolkata
- 8) P.A. to the Pro Vice Chancellor, WBUHS, Kolkata
- 9) Office Copy

Sd/-

Registrar

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**UNDERTAKING TO OBTAIN NOC FOR APPLYING OR APPEARING IN INTERVIEW FOR
RECRUITMENT**

I, Shri/Dr. _____ son/daughter
of _____ at present working as _____ in
the department of _____ at COM & JNMH, Kalyani, Nadia, solemnly
affirm as follows:

1. That in event of my selection and appointment to the post applied for, I will tender resignation from my existing post after my selection & appointment to the post applied for; and subsequently I will join in the new post provided my resignation is accepted by the appointing authority as per provision laid in the West Bengal University of Health Sciences Act, Statutes, Regulations & West Bengal Service Rules from time to time.
2. Any Disciplinary/Litigation/Sub-judice matter is pending against me or not. If Yes, mention with a clear note with date/time: Yes ☐ / No ☐

Note:

Place:

Signature of the faculty/staff concerned

Date:

Signature of the Head of the Institution with date & seal:
