# THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES

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## Notice Regarding the 1st BPT and 1st BOT March-April, 2020 Examination Internet Based Test

The details of the Online Examination for 1st BPT and 1st BOT March-April, 2020 Examination  are as follows.

Link for Online Examination : https://wbuhs.thinkexam.com/

Login Credentials are already shared with the students in earlier emails.

**Important:  Before Login make sure, POP UP blocker is disabled/turn off in your browser**

## I.      General Instructions to be followed for the Examination (IBT)

1. Student should make sure s/he has her/his **admit card and any other valid photo ID card** for verification purposes available with her/him before starting the examination.

2. The examination will be conducted through the internet and it requires internet access throughout the examination. Student should ensure that s/he has good internet connectivity while appearing the examination.

3. S/He should choose a separate room, if possible, while taking the examination. If no separate room is available, s/he should make sure to choose a corner with no external disturbance and sufficient lighting, during the examination.

4. His/her space should be uncluttered, with no writing visible on walls or surfaces.

5. Although at home, the test has to be taken with same seriousness as at a test centre, so s/he should prepare her/his room as if it is a live test centre. S/He should make sure to maintain the sanctity of the test.

6. S/He should ensure the **webcam and microphone** are in working condition and s/he has allowed the application to access them, when notified.

7. S/He should make sure to wear a proper attire while taking the examination, as s/he will be continuously monitored during the examination.

8. S/He should not leave the room during the test; if s/he does, her/his test will be terminated.

9. S/He should ensure not to make much movements and focus her/his attention on the screen during the course of the exam or else the examination will be revoked without any warning.

10. To secure the integrity of the tests, no breaks (including Bio-breaks) will be allowed during the course of examination/test. S/He should make sure to remain seated after the start of exam till completion.

11. S/He should refrain from making any gestures, noise (like repeating questions) during the examination. Camera and Microphone must not be covered under any circumstances, or the exam access will be revoked.

12. Once started, the test window will fill the entire screen and the candidate will not be able to move out of it until the end of examination. Attempting to do so will submit/end the test.

13. Remember, every action of the students during the test is monitored by the system, If any of the students are found guilty of any unlawful means, later on, the exam may stand cancelled upon verification of the evidence found.

14. Time/Duration of the Examination will be mentioned in the Question Paper/Instructions.

15. The test will contain the total number questions as will be mentioned in the Question Paper.

16. The student should not click the button "Submit test" before completing the test. A test once submitted cannot be resumed.

17. If the test window fails during examination, it will resume from the same instance where it had been left. Do not panic during such events.

II. **What are suspicious behaviours during an online test?**

1. Looking at mobile phone/tablet other than the computer or calculator (when not allowed)

2. Using earphones/headphones

3. Systematically looking around room

4. Systematically looking up or down

5. Systematically looking to the left or right

6. Systematically looking under desk

7. Leaving room

8. Reading questions out loud (note some reading may be expected as a nervous habit, but system reading is not allowed)

9. Looking at hands or wrists

10. Accessing any web pages

11. Accessing other applications such as Word, Excel, PowerPoint, or their folders/windows explorer

12. Other people entering the room

13. Using multiple screens

14. Looking at pre-written notes/cheat-sheets unless notes are allowed or the exam allows an open book exam

15. Looking at post-it notes around the room (should be removed)

16. Wearing sunglasses or smart glasses (without a need to do so)

17. Wearing a watch – and looking at it systematically

18. Playing music

19. If the webcam or laptop or face becomes obscured

20. Opening drawers or cupboards in your test room

21. Any other behaviour that is odd or arouses suspicion

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Controller of Examinations
The West Bengal University of Health Sciences